

## **CAMDEN COUNTY LIBRARY COMMISSION MEETING MINUTES**

DATE: December 14, 2021

LOCATION: Virtual Meeting via Zoom, 3:00 p.m.

PRESENT: Jennie Owens, Joseph Tortorelli, Robert Weil, James Clarke, Linda Devlin.  
County Counsel: Ilene Lampitt. Staff: Jennifer Druce, Antonella Kressel, Lauren Callahan, Barbara DelPidio.

The regular meeting of the Camden County Library Commission was held in compliance with Open Public Meeting Act N.J.S.A. 10:4-6 to 10:4-12.

**CLOSED SESSION:** Commissioner Weil presented a motion to go into closed session and it was seconded by Commissioner Tortorelli. Resolution #125-21 approved closing the meeting to discuss personnel issues in accordance with C10:4-13 of the Open Public Meetings Act.

Commissioner Weil presented a motion to open the meeting to the public and the motion was seconded by Commissioner Clarke. The motion passed unanimously.

**MINUTES:** Commissioner Clarke presented a motion to accept the minutes for the November 2021 regular meeting and the motion was seconded by Commissioner Weil. The regular minutes for November 2021, was unanimously approved.

**FINANCIAL STATEMENTS:** Commissioner Clarke presented a motion to accept the financial statements for October 2021; the motion was seconded by Commissioner Tortorelli and Resolution #126-21, approving the financial statements for October 2021, was unanimously approved.

Commissioner Clarke presented a motion to accept the financial statements for November 2021; the motion was seconded by Commissioner Tortorelli and Resolution #127-21, approving the financial statements for November 2021, was unanimously approved.

**BILLS AND VOUCHERS:** Commissioner Weil presented a motion to accept the bills and vouchers for November 2021; the motion was seconded by Commissioner Tortorelli and Resolution #128-21, approving the bills and vouchers for November 2021, was unanimously approved.

**HUMAN RESOURCES REPORT:** Commissioner Clarke presented a motion to accept the appointments and resignations for November 2021, the motion was seconded by Commissioner Weil and Resolution #129-21, approving the appointments and resignations for November 2021, was unanimously approved.

### **DIRECTORS REPORT:**

Ms. Devlin presented the Commissioners with circulation trend statistics for circulations in the month of November. The statistics show the impact of the pandemic on Library use and trends in print and digital circulations overall.

Ms. Devlin presented the Commission with the 2021 Summary of Accomplishments/Annual Report and the 2022 vision and goals. The library's overall vision remains steady in 2022. Goals were outlined that will allow the Library to most completely make accessibility the new normal, identify and meet community needs during and post-pandemic, take steps to bridge the digital divide, redefine Library services and evaluate and continue remote and virtual services post-pandemic to reduce barriers to service and encourage Library use, support diversity and inclusion and staff development, leadership and employee recognition.

Associate Director Jennifer Druce updated the Commission on the branches:

The Haddon Township Branch reopened on Monday, November 29 after the completion of interior work.

Library Document Stations have been installed at the Downtown-Rutgers Branch.

“Hands on with Your iPhone” virtual program is being offered.

The Youth Services Department is planning an outdoor park Playdate Hands on Sensory Program.

CONTINUING BUSINESS:

NEW BUSINESS:

Commissioner Owens presented Items A and B in a block.

Revision, Public Service Policy CIR-1, Library Cards for Residents, Free Cards:

Revision, Public Service Policy CIR-2, Library Cards for Residents of Non-Member Communities / Paid Cards:

Commissioner Clarke presented a motion to revise Public Service Policy CIR-1, Library Cards for Residents, Free Cards and Public Service Policy CIR-2, Library Cards for Residents of Non-Member Communities / Paid Cards; Commissioner Weil seconded the motion and Resolution #130-21 and Resolution #131-21 were unanimously approved.

2022 Increase to the Minimum Hourly Wage: Commissioner Clarke presented a motion to authorize the 2022 Increase to the Minimum Hourly Wage; Commissioner Weil seconded the motion and Resolution #132-21 was unanimously approved.

2022 Increases, Non-Represented Staff: Commissioner Clarke presented a motion to authorize the 2022 Increases, Non-Represented Staff; Commissioner Weil seconded the motion and Resolution #133-21 was unanimously approved.

Agreement By and Between the County of Camden, the Camden County Library Commission and the City of Camden for the City to Continue to Be a Part of the County Library System: Commissioner Tortorelli presented a motion to approve the Agreement By and Between the County of Camden, the Camden County Library Commission and the City of Camden for the City to Continue to Be a Part of the County Library System; Commissioner Clarke seconded the motion and Resolution #134-21 was unanimously approved.

Commissioner Owens tabled Item F.

2022 First Quarter Temporary Budget: Commissioner Tortorelli presented a motion to approve the 2022 First Quarter Temporary Budget; Commissioner Weil seconded the motion and Resolution #135-21 was unanimously approved.

Ratify participation in NJ HealthConnect@YourLibrary Program: Commissioner Weil presented a motion to Ratify participation in NJ HealthConnect@YourLibrary Program; Commissioner Clarke seconded the motion and Resolution #136-21 was unanimously approved.

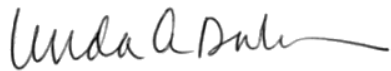
OTHER COMMISSION BUSINESS: Commissioner Weil presented a motion for Installation of Officers; Commissioner Joseph Tortorelli to be President of the Library Commission for 2022 and Commissioner Pat Abusi to be Vice President for 2022; Commissioner Clarke seconded the motion and it was unanimously approved.

PUBLIC PORTION:

ADJOURNMENT: Commissioner Tortorelli presented a motion to adjourn the meeting; Commissioner Clarke seconded the motion and it was unanimous to adjourn the meeting.

Respectfully submitted,

Linda Devlin, Director  
December 15, 2021



Certified by: \_\_\_\_\_ Date: December 15, 2021  
**Linda Devlin, Director**